

Effective Date: July 01, 2004

GEORGETOWN-SCOTT COUNTY EMS

TRAINING AND EDUCATION GUIDELINE

PURPOSE: To provide a means of obtaining and retaining quality, educated paramedics and EMT's. To clearly define training requirements mandated for the staff of GSCEMS.

SCOPE: These guidelines apply to all employees of *GSCEMS*, both full and part time. New employees will be given one year after their hire date to obtain compliance. Existing employees will be given until July 01, 2005 to become compliant.

OVERVIEW: *GSCEMS* recognizes the inherent benefits of employing well educated EMT's and paramedics. *GSCEMS* will make every attempt to offer all required training in-house, and on days available to all employees. In addition to the following requirements, all *GSCEMS* employees are required to initially complete and annually thereafter a Clinical Competency evaluation.

Required Certifications and Licenses

At a minimum, all employees must maintain Commonwealth of Kentucky certification as an Emergency Medical Technician, Healthcare Provider CPR, and an operator's license. If at anytime during employment, an employee has his/her certification or license suspended or revoked, the employee will not be allowed to work until such time that the situation is resolved (depending upon whether or not an opening still exists within the service). If the employee has his/her certification or license revoked due to a criminal offense, the fiscal court may terminate the employee, depending on the offense committed.

Paramedics must maintain licensure as a paramedic, to occupy that position. If a paramedic fails to maintain licensure as a paramedic, but retains EMT certification, the employee may be allowed to work in the capacity of an EMT, as long as enough paramedic coverage remains to maintain full advanced life support coverage. The paramedic's hourly wage would be reduced to that of an EMT with similar seniority, until such time as the paramedic's license is restored.

GSCEMS requires all EMT's and paramedics to obtain, within one-year of employment, certification of at least one course in each of the following groups:

- **Trauma**
 1. Basic Trauma Life Support (BTLS)
 2. Prehospital Trauma Life Support (PHTLS)

- **Pediatrics**
 1. Pediatric Advanced Life Support (PALS)
 2. Pediatric Education for Prehospital Professionals (PEPP)
 3. Pediatric Prehospital Care (PPC)

- **Hazardous Materials / WMD**
 1. Awareness Level Training

GSCEMS also requires paramedics to maintain certification in Advanced Cardiac Life Support (ACLS).

Additionally, GSCEMS strongly encourages certification in Advanced Medical Life Support (AMLS).

As stated earlier, employees who are not certified as EMT's, and/or do not possess a valid operator's license will not be allowed to work.

In-House Training

GSCEMS strives to provide all required classes conducted in-house. When attending, or instructing classes in-house, employees will be compensated as if they are on the clock. If a required class is not available in-house, an employee will be compensated for attending training outside.

Attendance- Employees must attend in-house sponsored training a minimum of once a month, for ten months throughout each fiscal year (July-June).